

# DESIGN ADMINISTRATIVE AND STUDENT SERVICES DIRECTORY

To dial on campus: 4-XXXX  
To dial off-campus: 81-XXX-XXX-XXXX

## Dean's Office / Room 134 Design (accessed through 146 Design)

- **Luis Rico-Gutierrez:** [lrico@iastate.edu](mailto:lrico@iastate.edu) / Exec. Admin. Asst.: Amy Bannister 4:7427
  - Dean of the College of Design
  - Executive Officer of college supervising associate deans, department chairs and Director of Strategic Communications.
  - Reports to the Senior Vice President and Provost.
- **Seda McKilligan:** [seda@iastate.edu](mailto:seda@iastate.edu) / Admin. Asst. II: Shawnia Silverthorn 4-7428
  - Senior Associate Dean for Academic Personnel Success and Strategic Initiatives
  - Oversees academic personnel success, research, strategic initiatives.
  - Develops faculty and staff professional development opportunities, manages personnel hiring, grievances and other HR processes, and provides support to promotion and tenure processes.
  - Supports faculty on research opportunities.
  - Manages budget planning and fiscal responsibilities and assists the dean in strategic planning.
  - Supervises Director of Equity, Inclusion and Multicultural Success, Director of Marketing and Enrollment Strategy, Director of Budget and Finance, Director of GIS Facility, and Associate Director of IDRO.
  - Works with the college Equity Advisor and the Professor-in-Charge of Innovation and Entrepreneurship.
- **Rob Whitehead:** [rwhitehd@iastate.edu](mailto:rwhitehd@iastate.edu) / Admin. Asst. II: Shawnia Silverthorn 4-7428
  - Associate Dean for Academic Programs and Student Success
  - Oversees academic programs and student success.
  - Coordinates collegiate academic programs, directs interdisciplinary and international programs, provides oversight for student services and building operations.
  - Serves as the Director of Design Studies and Core Design Program.
  - Supervises Director of Student Services and Programs, Career Services Director, International Programs Director, and Director of Operations.
- **Erin Olson-Douglas:** [eod@iastate.edu](mailto:eod@iastate.edu)
  - Associate Dean for Extension and Outreach
  - Oversees faculty outreach activities.
  - Serves as the director of Community and Economic Development unit at ISU Extension and Outreach.
- **Lisa Shen:** [lisashen@iastate.edu](mailto:lisashen@iastate.edu)
  - Director of Budget and Finance
  - Develops fiscal planning and operations for the college. Responsible for college budget, allocation and expenses.
  - Supervises the Departmental Partners.
- **Tiffany Nagel Spinner:** email TBD
  - Senior Director of Development
  - Works with dean, alumni and donors to build gift support for students/faculty/facilities.
- **Rebecca Green:** [rgreen@iastate.edu](mailto:rgreen@iastate.edu)
  - Human Resources Partner, Juniper Team
  - Provides support for faculty and staff appointments, promotion and tenure, hiring, and advancement.
- **Adam Peters:** [apeters1@iastate.edu](mailto:apeters1@iastate.edu)
  - Human Resources Coordinator, Juniper Team
  - Works with the HR partner in supporting the college operations regarding HR processes.

## Administrative Office / Room 146 (+lost and found)

- **Amy Bannister:** 4-7427 / [amyb@iastate.edu](mailto:amyb@iastate.edu)
  - Executive Administrative Assistant to the Dean
  - Implements the Dean's initiatives, manages the interface among department chairs, faculty and staff.
  - Manages the Dean's calendar.
- **Shawna Silverthorn:** 4-7428 / [shawnias@iastate.edu](mailto:shawnias@iastate.edu)
  - Administrative Assistant II – Assistant to the Senior and Associate Dean
  - Main office receptionist. Helps direct traffic and inquiries to correct persons.
  - Supports faculty, staff and students with access to building and college room reservations and checking out keys for room access. Ordering keys for faculty/staff.
  - Reserves some classrooms and all meeting rooms in the college
  - Manages Lost and Found.
  - Develops reports from student evaluations
- **Esmeralda Mendiola:** 4-2265/ [mendiola@iastate.edu](mailto:mendiola@iastate.edu)
  - Development Coordinator
  - Assists the Senior Director of Development.

## Department Chairs – Calls **must** go through **Departmental Partners first**

**Graphic Design** — **Paul Bruski:** 4-5635 / [bruski@iastate.edu](mailto:bruski@iastate.edu) / Room 156

- Department Partner: Hope Kepler

**Architecture** — **Cameron Campbell (Interim):** 4-8881/ [cameronc@iastate.edu](mailto:cameronc@iastate.edu) / Room 146

- Departmental Partner: Samantha Hirschman

**Art and Visual Culture** — **Sarah Kyle:** 4-1556 / [skyle@iastate.edu](mailto:skyle@iastate.edu) / Room 156

- Departmental Partner: Jena Jones

**Community and Regional Planning** — **Dr. Susan Bradbury (Interim):** 4-8720 / [bradbury@iastate.edu](mailto:bradbury@iastate.edu) / Room 156

- Departmental Partner: Karolyn Knoll

**Landscape Architecture** — **Carl Rogers:** 4-5334 / [rogersc@iastate.edu](mailto:rogersc@iastate.edu) / Room 156

- Departmental Partner: Karolyn Knoll

**Industrial Design** — **Akshay Sharma:** 4-2264 / [akshays@iastate.edu](mailto:akshays@iastate.edu) / Room 146/Armory

- Departmental Partner: Hope Kepler

**Interior Design** — **Kotaro Nakamura:** 4-6404 / [kotaro@iastate.edu](mailto:kotaro@iastate.edu) / Room 156

- Departmental Partner: Jena Jones

**Departmental Partners** / Departmental financial matters and accounting, course and classroom scheduling / Room 156

- **Samantha Hirschman:** 4-2557 / [srhirsc@iastate.edu](mailto:srhirsc@iastate.edu) / room 156
  - Business/Design Administrator
  - Departmental Partner for:
    - **Architecture**
    - **Design Studies and other interdisciplinary programs**
- **Karolyn Knoll:** 4-6743 / [kknoll@iastate.edu](mailto:kknoll@iastate.edu) / Room 156
  - Business/Design Administrator

- Departmental Partner for:
  - **Community and Regional Planning**
  - **Landscape Architecture**
- **Jena Jones:** 4-9985 / [jonesj@iastate.edu](mailto:jonesj@iastate.edu) / Room 156
  - Business/Design Administrator
  - Departmental Partner for:
    - **Art and Visual Culture**
    - **Interior Design**
- **Hope Kepler:** 4-4665 / [hjkepler@iastate.edu](mailto:hjkepler@iastate.edu) / Room 156
  - Business/Design Administrator
  - Departmental Partner for:
    - **Graphic Design**
    - **Industrial Design**

**Student Services** / [design-ss@iastate.edu](mailto:design-ss@iastate.edu) / Room 297 / **General questions 4-6983**

**Student Needs:**

Advising/talk to advisor - Course questions - Portfolio questions - Job/internship postings

- Recommend that students email prior to sending their calls to the office or any advisors.
- **Michelle Rasmussen:** 4-0732 / [mrasmuss@iastate.edu](mailto:mrasmuss@iastate.edu)
  - Student Services and Programs Director
- **Carly Groninga:** 4-6983 / [cparks@iastate.edu](mailto:cparks@iastate.edu)
  - Student Services Specialist

**Career Services** / [designcareers@iastate.edu](mailto:designcareers@iastate.edu) / Room 297

- **Tiffany Atilano:** 4-0735 / [tiffany@iastate.edu](mailto:tiffany@iastate.edu)
  - Design Career Services Director
- **Brooke Hartmann:** 4-4390 / [bhart@iastate.edu](mailto:bhart@iastate.edu)
  - Student and Career Services Specialist
  - Scholarship Coordinator

**Undergraduate Advisors**

- **Mindy Cooper:** 4-3680 / [macooper@iastate.edu](mailto:macooper@iastate.edu) / Room 288
  - **Majors:** Landscape Architecture and Pre-LA, Design Open (Core only)
  - Orientation, Orientation questions, Learning Communities and Peer Mentors
- **Jeremy Miller:** 4-1846 / [jmiller9@iastate.edu](mailto:jmiller9@iastate.edu) / Room 291
  - **Majors:** Architecture
  - Honors
- **Karly Nelson:** 4-7001 / [kfnelson@iastate.edu](mailto:kfnelson@iastate.edu) / Room 290
  - **Majors:** Community and Regional Planning, Graphic Design, Secondary Major in Interdisciplinary Design
  - **Minors:** Digital Media, Design Studies, Entrepreneurial Studies, Geographic Information Science, Urban Studies, Preservation and Cultural Heritage
- **Erin Quinn:** 4-5840 / [emquinn@iastate.edu](mailto:emquinn@iastate.edu) / Room 293
  - **Majors:** Art and Visual Culture (Art & Design, Integrated Studio Arts), Industrial Design, Interior Design
  - **Minors:** Illustration, Critical Studies in Design, Textile Design
- **Emily Tyndall:** 4-7361 / [etyndall@iastate.edu](mailto:etyndall@iastate.edu) / Room 289
  - **Core Design Program** (P ARC, PID, P IND, P ISA, P GR)

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**Graduate Student Services**

- **Anne Grevstad-Nordbrock:** 4-8634 / [annegn@iastate.edu](mailto:annegn@iastate.edu) / Room 292
  - Graduate Student Services // [designgrads@iastate.edu](mailto:designgrads@iastate.edu)

### Multicultural Student Success

- **Jarael Madyun:** 4-4136 / [jmadyun@iastate.edu](mailto:jmadyun@iastate.edu) / Room 286
  - Director of Multicultural Student Success
  - International Undergraduates
- **Ani Das:** 4-5665 / [anidas@iastate.edu](mailto:anidas@iastate.edu) / Room 205 (MSS Office & Design Closet Info)
  - Community Engagement Strategist

**Asst Director of Students and Director of Multicultural Student Affairs: Jordan Brooks:** 4-6338  
 ➤ Admin Asst: **Jacki Mobley:** 4-6338

### International Programs/Study Abroad

- **Jen Hogan:** 4-8275 / [jenhogan@iastate.edu](mailto:jenhogan@iastate.edu) / Office: Room 295
  - Director of International Programs
- **Anne Grevstad-Nordbrock:** 4-8634 / [annegn@iastate.edu](mailto:annegn@iastate.edu) / Room 292
  - Study Abroad Programming

### Marketing & Enrollment Strategy (Student Recruitment)

- **Jennifer Anderson:** 4-7415 / [janders@iastate.edu](mailto:janders@iastate.edu) / Room 166
  - Director of Marketing and Enrollment Strategy
- **Bryce Bonnstetter:** 4-0816 / [brycebon@iastate.edu](mailto:brycebon@iastate.edu) / Room 162
  - Undergraduate Student Recruiter + Design Dimensions Camp Coordinator
- **Melissa Stenstrom:** 4-3366 / [msten@iastate.edu](mailto:msten@iastate.edu) / Room 159
  - Graduate Student Recruitment
- **Mark Whitmore:** 4-3792 / [mwhitty@iastate.edu](mailto:mwhitty@iastate.edu) / Room 159
  - Digital Content Specialist and college videographer
- **Alison Weidemann:** 4-3238 / [johnson9@iastate.edu](mailto:johnson9@iastate.edu) / Room 160
  - Graphic Designer and college photographer

**Strategic Communications** / Produces a weekly email newsletter for faculty, program information, college web content, news releases and stories, Inspire alumni magazine, social media content, etc.

- **Heather Sauer:** 4-9289 / [hsauer@iastate.edu](mailto:hsauer@iastate.edu) / Room 164
  - Director of Strategic Communications
- **Lauren Johnson:** 4-1344 / [laujohn2@iastate.edu](mailto:laujohn2@iastate.edu) / Room 159
  - Communications Specialist

### Event Planning and Alumni Relations

- **Karlyn Rainey:** 4-5791 / Room 146
  - External and Alumni Event Planner and Alumni Relations Coordinator
  - Coordinates external and Alumni events hosted by the college.
  - Compiles and distributes monthly Designotes alumni e-newsletter.
  - Can assist with obtaining alumni lists and communicating with alumni.

### Graduate College (General)

- 4-4531 / [grad\\_college@iastate.edu](mailto:grad_college@iastate.edu)

## Other Contacts and Information

### Building Operation and Maintenance

- **Michael Miller:** 4-8509 / [mcmiller@iastate.edu](mailto:mcmiller@iastate.edu) / Room 495
  - Director of Operations and IT
  - In charge of lock/key issues (see **Shawnia** first in Room 146).
  - Supervises the building and technology staff.
  - Oversees departmental room allocations, building furniture, and building maintenance.
- **Jeremy Thurlby:** 4-9799 / [jthurlby@iastate.edu](mailto:jthurlby@iastate.edu) / Room 28 (ground floor)
  - Building and Model Shop Manager
  - Faculty questions or building work issues.

### Technical Support Staff

- **Dan Carlisle:** 4-4550 / [carlisle@iastate.edu](mailto:carlisle@iastate.edu) / Room 432
  - System Support Specialist
  - Manages faculty and staff computer and other technology needs.
- **Lieb Chol:** 4-5841 / [laptopsupport@iastate.edu](mailto:laptopsupport@iastate.edu) OR [lichol@iastate.edu](mailto:lichol@iastate.edu) / Room 430
  - Laptop Program Coordinator
- **Mitchell Versteeg:** 4-7332 / [mversteeg@iastate.edu](mailto:mversteeg@iastate.edu) / Room 433
  - Lab Manager
- **Dusty Smith:** 4-1774 / [dsmith1@iastate.edu](mailto:dsmith1@iastate.edu)
  - Output Center Manager
  - Questions about checking in/out equipment
  - Questions about printing/general costs
  - System Support Specialist

### Institute for Design Research and Outreach (IDRO - 126 COLLEGE OF DESIGN)

IDRO in the College of Design is your main source for research and outreach consultation (after your department chair and/or mentor) and support. The document [Research and Outreach in the College of Design](#) provides a summary of responsibilities and support for College of Design researchers.

- **Julie Robison:** 515.231.8457 / [jrobison@iastate.edu](mailto:jrobison@iastate.edu) / Room 126B
  - Associate Director, Research Administration and Outreach
  - Support with locating outreach collaborators and funding
  - PLaCE Coordinator
  - Special Projects Coordinator
- **Sandra Norvell** 4-1594/ [snorvell@iastate.edu](mailto:snorvell@iastate.edu) / Room 126A
  - Support with locating research funding and proposal development
- **Nora Ladjahasan** 4-0734 / [nading@iastate.edu](mailto:nading@iastate.edu) / Room 126A
  - Research support services including analysis, IRB, etc.
- **Dawn Krause** 4-3237 / [dkrause@iastate.edu](mailto:dkrause@iastate.edu) / Room 126
  - Cost Center Manager
- **Chad Hunter** 4-0526 / [cahunter@iastate.edu](mailto:cahunter@iastate.edu) / 2321 North Loop Drive, Ames
  - Project Manager for the Community Design Lab
- **Sandra Oberbroeckling** 4-3721 / [soberbr@iastate.edu](mailto:soberbr@iastate.edu) / Research Park
  - Project Manager for Extension and Outreach
- **Unfilled position** / Room 126
  - Administrative Assistant for IDRO

### ISU GIS RESEARCH LAB (DURHAM CENTER)

Faculty using GIS in teaching or research, labs, training and student support are available through the [GISF](#).

- **Kevin Kane** / [kkane@iastate.edu](mailto:kkane@iastate.edu) / Durham Bldg Room 211
  - Facility Director
- **Gregg Hadish** / [gahadish@iastate.edu](mailto:gahadish@iastate.edu) / Durham Bldg Room 227
  - GIS Analyst
- **Amy Logan** / [amylogan@iastate.edu](mailto:amylogan@iastate.edu) / Durham Bldg Room 219
  - GIS Analyst
- **Josh Obrecht** / [jobrecht@iastate.edu](mailto:jobrecht@iastate.edu) / Durham Bldg Room 213
  - GIS Analyst

## Other Extensions

- Thielen Student Health Center: 4-5801
- Student Counseling Center: 4-5056 (business hours only – takes walk-ins for crisis appointments)
- Refer a Student for Assistance Form [Student Assistance Referral Form](#)
- Student Assistance: 4-1020 / [studentassistance@iastate.edu](mailto:studentassistance@iastate.edu)
- College of Design Output Center: 4-1774 / Room 426
- College of Design Dean's Office: 4-7427 / Room 134 (accessed through Room 146)
- ISU Index - <https://www.iastate.edu/index>
- Design Cafe: 4-2845
- Facility & Safety: 4-5100 (For urgent issues)

## **COLLEGE OF DESIGN BUILDING GUIDE**

(\* indicates room reservable through [Skedda](#))

### Ground Floor

- Ceramics** / Room 38
- College Model Shop** / Room 20
- Fiber Design** / Room 85
- Jewelry and Metalsmithing** / Room 44
- Painting** / Room 54
- Photography Lab** / Room 3
- Printmaking Lab** / Room 11
- Wood Design** / Room 34
- CNC Router** / Room 30
- \*Classroom** / Room 77

### First Floor

- Administrative Services Office (Keys, Lost and Found)** / Room 146
- College Deans and Department Chairs** / Room 146
- Design Café**
- Gallery 181**
- \*Flying man Atrium, Central Atrium, SW Atrium** / Open and Reservable Spaces
- IDRO (Institute for Design Research & Outreach)** / Room 126
- \*Kocimski Auditorium** / Room 101 *Reserve through* [University Room Request](#)
- Marketing and Enrollment Strategy (Student Recruitment)** / Rooms 159, 160, 162, and 166
- Strategic Communications** / Rooms 164 and 159
- Reading Room** / Room 111
- \*Conference Room** / Room 116
- \*Meditation Room** / Room 118
- \*Classroom** / Room 130

### Second Floor

- \*2<sup>nd</sup> Floor Center** / Open and Reservable Space
- Bookstore Outlet (The Design Store)** / opposite Room 297
- Drawing Studios** / Rooms 240, 246, 252, and 258 (typical freshman freehand drawing studios)
- Interior Design Studios** / Rooms 203, 207, 211 (typical ID studio) and 216 (Interior Design Resource Room), 226, 230, 234
- Student Services and Career Services** / Room 297
- Vendoland** / triangle opposite Room 216
- Community and Regional Planning Studio** / Room 262

### Third Floor

- Graphic Design Studios** / Rooms 307, 311, 326, 330, 334, 346, 303 (graduate students), and 340 (seniors)
- Art & Visual Culture (Integrated Visual Arts Graduate Students)** / Room 316
- Architecture** (Juniors) / Rooms 340, 346, 352, 358

**Community and Regional Planning Studio** / Room 362

**\*Surprenant Ingenuity Lab** / Reservable Space

**\*3<sup>rd</sup> Floor Triangle** / Open and Reservable Space

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### **Fourth Floor**

**Computer Teaching Lab** / Room 434 and 440

**Landscape Architecture Studios** / Rooms 401, 407, 452, 458, and 462

**Computer Open Lab** / Room 446

**Output Center (college printing services and equipment checkout)** / Room 426

**\*Conference Room** / Room 411

**\*Classroom** / Room 416

**\*4<sup>th</sup> Floor Center** / Open and Reservable Space

**\*4<sup>th</sup> Floor Triangle** / Open and Reservable Space

### **Fifth Floor**

**Interior Design Studios** (Sophomores) / Rooms 503, 507, 511 and 516

**Graphic Design** / Room 530

**Art Education** / Room 534

**Architecture Studios** (Sophomores) / Rooms 540, 546, 552 and 558

**Community and Regional Planning Studio** (Grads) / Room 562

**\*5<sup>th</sup> Floor Center** / Open and Reservable Space

**\*5<sup>th</sup> Floor Triangle** / Open and Reservable Space

**\*Metal Room** / Room 596

### **King Pavillion**

**Architecture** (4<sup>th</sup> year) / Upper KP Rooms 1742, 1744, 1748, 1752, 1756

**Landscape Architecture** (Juniors) / Upper KP 1734 and 1738

**Architecture** (Grad students) / Lower KP Rooms 748, 752, 756

**Design Studios (102 Studios)** / Lower KP Rooms 734, 738, 742

**\*Hanson Exchange** / Upper KP Open and Reservable Space

**\*Beckman Forum** / Lower KP Open and Reservable Space

### **Outside the College of Design**

**Armory** / 2519 Osborn Dr, Ames, IA 50011 (**Industrial Design Studios**)

[ISU Online Campus Map](#)

## **COLLEGE OF DESIGN MAJORS**

- **ARC** – Architecture (undergrad)
- **ARCH** – Architecture (grad)
- **ARTDN** – BA Art and Design
- **ARTGR** – Graphic Design
- **ARTID** – Interior Design
- **ARTIS** – Integrated Studio Arts and Integrated Visual Arts
- **C R P** – Community and Regional Planning
- **DSGN** – Design (undeclared)
- **DSGNS** – Design (non-degree-seeking)
- **DSN S** – Design Studies (not a major but all first-year Core courses and option studios have this designation)
- **I DES** – Interdisciplinary Design
- **IND D** – Industrial Design
- **L A** – Landscape Architecture
- **P ARC** – Pre Architecture
- **P CRP** – Pre Community and Regional Planning
- **P GR** – Pre Graphic Design
- **P ID** – Pre Interior Design
- **P IND** – Pre Industrial Design
- **P ISA** – Pre Integrated Studio Arts
- **P LA** – Pre Landscape Architecture